

Public Document Pack



**Service Director – Legal, Governance and
Commissioning**

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Friday 3 January 2020

Notice of Meeting

Dear Member

Overview and Scrutiny Management Committee

The **Overview and Scrutiny Management Committee** will meet in the **Council Chamber - Town Hall, Huddersfield** at **2.00 pm** on **Monday 13 January 2020**.

This meeting will be webcast live and will be available to view via the Council's website.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft".

Julie Muscroft

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Overview and Scrutiny Management Committee members are:-

Member

Councillor Elizabeth Smaje (Chair)

Councillor Andrew Cooper

Councillor Harpreet Uppal

Councillor Andrew Marchington

Councillor Habiban Zaman

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of Committee

To receive apologies for absence of Members who are unable to attend the meeting.

2: Minutes of Previous Meeting

1 - 6

To approve the Minutes of the meeting of the Committee held on 4 November 2019.

3: Interests

7 - 8

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

4: Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

5: Deputations/Petitions

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the

Public should provide at least 24 hours' notice of presenting a deputation.

6: Public Question Time

The meeting will hear any questions from the general public.

7: Effective Regional Working in Kirklees

Presentation and discussion with West Yorkshire Combined Authority (WYCA) in attendance.

Contact:

Angela Blake, Service Director, Economy and Skills and Nick Howe, Corporate Policy Officer, Tel: 01484 221000

8: Cohesion Review Progress Update

To receive an update in relation to the review of the Cohesion Strategy.

Contact:

Carol Gilchrist, Head of Communities and Ali Amla, Cohesion and Integration Manager, Tel: 01484 221000

9: Scrutiny Panel Lead Member Reports

9 - 20

The Lead Members of the 4 scrutiny panels will provide an update on the recent work of their panels.

Contact: Carol Tague, Democracy Manager (Governance & Democratic Engagement), Tel: 01484 221000

10: Date of Next Meeting / Agenda plan

To note that the next scheduled meeting of the Committee will be held on Monday 9 March 2020 at 2.00 pm in Huddersfield Town Hall.

11: OSMC Agenda Plan 2018-19

21 - 24

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Contact Officer: Penny Bunker

KIRKLEES COUNCIL

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

Monday 4th November 2019

Present: Councillor Elizabeth Smaje (Chair)
Councillor Andrew Cooper
Councillor Harpreet Uppal
Councillor Habiban Zaman

In attendance: Rachel Spencer-Henshall - Strategic Director –
Corporate Strategy, Commissioning and Public Health
Andy Simcox – Service Director for Strategy and
Innovation
Clair Ashurst-Bagshaw - Head of Transformation and
Culture Change

Apologies: Councillor Andrew Marchington

37 Membership of Committee

Apologies for absence were received from Councillor Marchington.

38 Minutes of Previous Meeting

The minutes of the meeting held on 9 September 2019 were agreed as a correct record.

39 Interests

No interests were declared.

40 Admission of the Public

It was agreed that all agenda items would be considered in public session.

41 Deputations/Petitions

No deputations of petitions were received.

42 Public Question Time

No questions were received.

43 Update on the Corporate Transformation Programme

The committee considered an update on the progress of the council's corporate transformation activities during the 2019/2020 municipal year to date.

The committee was reminded of the change in focus of transformation activities to areas that affect the whole council in order to focus resources to deliver transformational change. The targeting of transformation team resources took into account the following:

- strategic planning activities
- crosscutting strategic transformation

Overview and Scrutiny Management Committee - 4 November 2019

- areas of high priority corporate/ budget risk
- high risk service interventions – where a service requires more expansive support.

Current priorities for the team input had been assessed as;

- organisation design
- the development of place-based working
- strengthening enabling services
- high needs
- placements
- waste
- adult social care, children's improvement

In May 2019 a number of staff from the corporate transformation team were realigned within services to enable services to embed the change required as part of 'business as usual'. This left a core team of transformation leads, programme managers, project managers and a project officer within the transformation team. The team has developed a clear purpose and offer for future transformation priorities.

The report continued to set out progress to date and planned activities against the priority areas for transformation support.

In considering the report the committee discussed whether the transformation team was considering best practice and benchmarking with other local authorities in terms of the priority areas. Councillor Cooper mentioned the work at Stroud District Council in respect of waste management. In relation to the concerns raised about fly tipping Councillor Smaje also queried the approach to enforcement in order to effectively tackle the issue. It was recognised that communities become frustrated at repeated fly tipping problems where, although the waste is collected, the underlying issue was not being addressed. The committee agreed that the details of the work underway strategy would be reported on a regular basis to the economy and neighbourhoods scrutiny panel. Mr Simcox agreed that it was important to identify areas of good practice to learn from. It was important that good practice was also compatible with good business principles for the council.

Rachel Spencer Henshall advised that the council needed to move to an approach which saw greater corporate overview of decisions across the organisation and provided a challenge about why we were taking certain approaches to service provision. It was important that the council had sufficient technical input including from an external perspective. The peer challenge findings made reference to a need for a culture change and collective outcomes.

The committee queried the reference in the placements section of the report to it not being felt beneficial to have an external review at this time. Officers explained that work was under way to identify and map out gaps in intelligence before revisiting the potential focus of an external review.

Overview and Scrutiny Management Committee - 4 November 2019

Finally the committee considered the appendix to the report which set out the transformation team offer and expectations. The committee asked how the team was engaging with services so they understood the offer.

The committee agreed that the children's scrutiny panel would maintain an overview of the high needs strand of work; placements would be considered by the health and adult social care scrutiny panel and waste by the economy and neighbourhoods scrutiny panel. The management committee requested a further update on the overall programme in six months' time.

RESOLVED –

- (1) That officers be thanked for providing an update on the current position in respect of the Corporate Transformation Programme.
- (2) That areas of focus be included in Scrutiny Panel work programmes as follows:
 - Placements/Adult Social Care – Health and Adults Social Care Scrutiny Panel
 - Waste – Economy and Neighbourhoods Scrutiny Panel
 - High Needs/Children's Improvement - Children's Scrutiny Panel
- (3) That the Committee consider a further progress report in 6 months.

44 Request to establish Ad Hoc Scrutiny Panel

The Committee considered a request to establish an Ad Hoc Scrutiny Panel to look at the Council's future relationship with the current Arms Length Management Organisation.

The committee noted that the recent Local Government Association Corporate Peer Challenge had recommended consideration of the relationship and there had been previous consideration of an options appraisal by Cabinet in December 2018.

The peer challenge recommendations were discussed at a meeting of leading councillors and it was agreed that Scrutiny would be asked to undertake a focussed piece of work to identify the best option(s) for the Council to achieve the right balance of risk to the Council and outcomes for local residents in respect of Council managed housing stock.

The work would also consider the findings of the Hackitt Review and other changes to the regulatory framework. It was proposed that the ad hoc panel would report its findings early in 2020. A copy of the proposed terms of reference for the Ad Hoc Panel were circulated at the meeting for consideration. An indicative timetable for the work was also circulated.

In considering the report the committee asked that the terms of reference include looking at the governance requirements in respect of the housing management models. The work of the panel should also consider how the models support the Council's strategic priorities, including the Health and Wellbeing Strategy and the Economic Strategy.

Overview and Scrutiny Management Committee - 4 November 2019

The committee agreed to a 1:1:1:1 ratio for the membership of the Ad Hoc Panel.

RESOLVED -

- (1) That an Ad Hoc Scrutiny Panel be established to look at the future arrangements for the Council's residential housing stock.
- (2) That the membership of the ad hoc panel be on a 1:1:1:1 ratio.
- (3) That the terms of reference be agreed subject to the addition of consideration of governance requirements and how models support the Council's strategic priorities, in particular the Health and Wellbeing Strategy and the Economic Strategy
- (4) That the outline timetable for the work be approved.

45 **Update on Elective Home Education Ad-hoc Scrutiny Panel**

The Scrutiny Committee received a progress report on the work of the Elective Home Education Ad hoc Scrutiny Panel. It was noted that since the initial phase of scrutiny work, new guidance had been issued by the government for local authorities. The ad hoc panel had met with officers to understand the potential implications for Kirklees.

The report continued to set out the work that had been undertaken by the ad hoc panel in the current municipal year which included meeting with the owner of a dedicated website for home educators.

In considering next steps for the work it had been agreed that it was important to hear the voice of the child when considering the issue. Arrangements were being made to seek the input of young adults with experience of home education. The panel was also seeking views from local head teachers concerning issues such as flexi-schooling and removing children from roll.

The management committee agreed to the outstanding areas of work and requested that the final report of the ad hoc panel be considered by the management committee in March 2020.

RESOLVED -

- (1) That the progress report on the work of the Elective Home Education Ad Hoc Scrutiny Panel be noted.
- (2) That following the final phase of work, the findings report of the panel be considered by the committee in March 2020

46 **LGA Corporate Peer Challenge**

The committee considered a proposed approach to the development of an action plan in response to the recommendations from the Local Government Association Corporate Peer Challenge.

Overview and Scrutiny Management Committee - 4 November 2019

It was noted that the Kirklees corporate peer challenge took place from 9th to 12th July 2019 and involved substantial input from a range of staff, councillors and stakeholders. The peer team focused on the following five areas:

- understanding of the local place and priority setting
- leadership of place
- organisational leadership and governance
- financial planning and viability
- capacity to deliver

The peer team was also asked to consider if the council had the right focus and what more might be done to 'speed up its journey'.

The report produced by that peer team identified key strengths including:

- Strong communities with strong identities
- incredibly dedicated and committed staff
- an ambitious investment project

The recommendations of the peer review had been discussed in informal cross party meetings and would be considered by Cabinet in November before being presented to Council on 13th November. It was proposed that the action plan in response to the recommendations, would form an addendum to the council's Corporate Plan.

RESOLVED -

- (1) The Scrutiny Committee noted the proposed approach to the findings of the Corporate Peer Challenge and the development an action plan.
- (2) That there needs to be clarity around monitoring arrangements and ownership of agreed actions. The committee recommends that a progress report should be considered at Cabinet and Council.

47 Date of Next Meeting / Agenda plan

The Committee considered its forward agenda plan and future meeting arrangements.

RESOLVED -

- (1) That the Management Committee meeting scheduled for 2 December be cancelled.
- (2) That the agenda plan be amended to move items to January and March 2020.

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KIRKLEES COUNCIL			
COUNCIL/CABINET/COMMITTEE MEETINGS ETC			
DECLARATION OF INTERESTS			
Overview & Scrutiny Management Committee			
Name of Councillor			
Item in which you have an interest	Type of interest (eg a disclosable pecuniary interest or an "Other Interest")	Does the nature of the interest require you to withdraw from the meeting while the item in which you have an interest is under consideration? [Y/N]	Brief description of your interest

Signed: Dated:

NOTES

Disclosable Pecuniary Interests

If you have any of the following pecuniary interests, they are your disclosable pecuniary interests under the new national rules. Any reference to spouse or civil partner includes any person with whom you are living as husband or wife, or as if they were your civil partner.

Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.

Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.

Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -

- under which goods or services are to be provided or works are to be executed; and
- which has not been fully discharged.

Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.

Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.

Any tenancy where (to your knowledge) - the landlord is your council or authority; and the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.

Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -

- (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
(b) either -

the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

Kirklees Council

Scrutiny Lead Member Report

Lead Member: Cllr Andrew Marchington : Children's Scrutiny Panel

Period of Update : From September 2019 – November 2019

Panel Highlights

Lead member briefings with:

- Strategic Director for Children's Services
- Service Director – Learning and Early Support
- Service Director – Family Support and Child Protection
- Service Director – Resources Improvement and Partnerships
- Cabinet Member – Children
- Cabinet Member – Learning Aspirations and Communities

Panel Activity and meetings -

- 23rd September 2019 – SEND progress on recommendations, New arrangements for Children's Safeguarding and the KSCB Business Plan and a verbal update on Almondbury Community School;
- 11th October 2019 – Update on Almondbury Community School – transitional arrangements and support to children with additional needs;
- 8th November 2019 - Update on repeat referrals and second time on Care Protection plan action, Update on Early Support Partnership and an update on the Almondbury Community School transition arrangements from September 2020.

Outcomes:

Almondbury Community School

Following the Children's Scrutiny Panel which took place on the 7th August 2019 to consider a Scrutiny Call-in in respect on the decision made by Cabinet on the 16th July 2019 on Future Options for Almondbury Community School, the Panel received a number of update reports from the Service Director for Learning and Early Support. In November 2019, the Panel was advised that an event for parents was held on the 24th October 2019 at Almondbury Community School and representatives from King James, Netherhall and Newsome High Schools attended so that they could explain their curriculum offer and other school arrangements about their Schools. Kirklees had worked with the local school partnership to ensure good transitions for those pupils affected by the proposals and gave parents the opportunity to express a school preference.

SEND progress update on Recommendations

At the Panel meeting in September, the Panel considered a report giving an update on the recommendations from the work that had previously been undertaken by the Panel relating to children with special educational needs. The Panel agreed that greater clarification had been given on the timescales outlined in the SENDACT action plan, but that the voice of young people should be captured and reflected in the work of SENDACT.

Partnership Visits

Multi-Agency meeting (Front Door Children's Services) on 2nd December 2019

The Scrutiny Panel agreed to scrutinise the current partnership arrangements between Children's Services and its partners and on the 2nd December 2019 attended a Front Door Multi Agency Meeting in Children's Services and observed Kirklees and partners (social workers, health, Police, etc) reviewing cases and the Panel were able to assess partnership working in action.

One Panel member said "I found it reassuring that all cases were reviewed so quickly after first contact, which must significantly reduce the risk of children slipping through the net, and I thought there was a refreshing willingness, rather than defensive reluctance, to revisit cases which the meeting thought may have been closed prematurely."

Another Panel member said "The interchange of information and opinion between the representatives of the different agencies was excellent. This led to enhanced decision making which took into account a broad spectrum of areas relevant to each case" and "There was a strong sense of self review and learning from past actions".

Single Point of Access at Northorpe Hall on 9th December 2019

Some Members of the Panel visited the Single Point of Access (SPOC) for Children and young people at Northorpe Hall, Mirfield, which was part of the Thriving Kirklees approach. Thriving Kirklees is a partnership of local health and wellbeing providers all working together to support children, young people and their families to thrive and be healthy. The Panel had a tour of the offices and spoke to members of staff who were responsible for dealing with the telephone enquiries that come in, undertaking assessments following referral and the Manager of the team explained how decisions were taken on each individual case.

One Panel Member said "There was clearly effective communication between teams, one effect of this was a reduction of duplication."

Another Panel Member said ". The individuals on duty took the responsibility of helping families and individuals even if there was no referral required to the services they covered. They signposted people to more appropriate services or provided them with practical guidance over the telephone. There was a real sense of care for those individuals contacting the centre." And "The review processes which are in place help ensure that Management can make swift decisions on further actions needed for a child. There is an open door policy so that staff have quick access to Management to help facilitate this."

Monitoring Work

The Ad-hoc Panel on Elective Home Education was currently ongoing and the Panel were compiling evidence to produce a final report which would be reported back to the Overview and Scrutiny Management Committee by March 2020.

Looking Ahead

At the meeting scheduled for the 16th December the Panel will consider a report on the Children's Service Improvement Journey during 2019 by the Director of Children's Services which was part of the "Annual Conversation" with Ofsted in November 2019, which covered progress and developments over the last year in three major areas of the improvement work in the Directorate.

A further update on the Almondbury Community School would be considered by the Panel on the 16th December 2019 which would outline the progress that had been made in terms of implementing the decision of Cabinet in July 2019 and most importantly the transition arrangements for current pupils of Almondbury Community School.

General Comments

Thank you to all those who have presented evidence and reports to the Panel this quarter and the ongoing work of panel members.

We are continuing our work to make the scrutiny we do as effective as possible including: Looking at how effective partnership working is; how data is collected and used to improve outcomes for children and young people; and making visits to observe frontline working to corroborate the information the panel has received.

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Kirklees Council

Scrutiny Lead Member Report

Lead Member: Councillor Andrew Cooper

Panel: Corporate Scrutiny Panel

Period of Update : From September to December 2019

Panel Work Programme Highlights:

Financial Monitoring:

The Panel continued to monitor the Council's financial management and received reports which included information on:

- Issues arising from the Quarter 3 Financial Monitoring Report 2018/19 and other key financial management updates.
- Results for Quarter 1 2019-20 and updates on preparation for the forthcoming budget strategy update report to Cabinet/Council in early/mid-October.

The Panel also held an informal training session in September on Council Finance which attracted attendance by Members from across the Council; positive feedback was received both on the content and presentation.

Preparations for Leaving the EU

In July and September, the Panel considered reports in respect of Kirklees' preparations in association with the departure of the UK from the European Union.

Members were advised that a tactical group involving officers from the Council and partner organisations had been operational for several months and a Brexit Lead Officer had been appointed. A tactical plan had been developed, supported by an action plan, which helped to monitor and address key issues. There were established links at regional level and with Central Government and proactive information sharing arrangements in place. A research study was being commissioned to aid the group in compiling a clearer picture and a greater understanding of the current position and the potential economic impact on Kirklees.

Corporate Performance Report

The Panel considered a report giving an overview of the Council's corporate performance at the end of Quarter 1 2019/20, in respect of those aspects that related to the Corporate Plan aspiration to 'work smart and deliver effectively and efficiently'.

Commercialisation

Members explored the Council's approach to commercialisation, and how this should be developed, at an informal meeting in July 2019, and it was agreed that this matter should be given further consideration later in the municipal year. On 21st November a session on commercialisation was held, run by the Local Government Association and which included input from the Chief Executive of Rushcliffe Borough Council and a Councillor from Luton Borough Council.

Outcomes:

Financial Monitoring

The Panel has requested a report on management of the Capital Plan, in terms of re-profiling and the availability of resources and capacity to deliver its ambitions.

It was also noted that the Panel may wish to consider the issue of delivery plans and tracking of progress associated with savings programmes in more detail, at a future meeting.

Preparations for Leaving the EU

Recommendations were made as follows:

- Future reports to include financial risks as part of treasury management preparation and details of critical processes within the Council that are currently dependent on partners in the EU.
- That the care leavers age range be extended to 25.
- That the following matters be included in the study to be commissioned in relation to the economic impact on Kirklees: the potential impact on business rates and the impact/risks associated specifically with the social care sector, around workforce and financial viability and any consequential risk for the Council.

Corporate Performance

It was recommended that consideration to be given to the inclusion of information in relation to the following matters in future reports:

- the Council's future ambition on sickness absence, benchmarking with other West Yorkshire Local Authorities and good news stories
- Explanation of Transformation within the organisation which has had an impact on the reduction in agency spend.
- improvements on the Local Wealth Creation, the Council's future ambition and benchmarking with other West Yorkshire Local Authorities
- Recommended that the Panel be consulted on the early development and testing of dashboards for self-service access to data.

In addition, officers were asked to explore whether mental health was effectively represented in the performance data and if it was having an impact in terms of staff absences; and the possibility of consultation and engagement with local businesses on performance data and whether this could then influence the Council's strategies and priorities.

The Panel also expressed a wish to receive a report on the volunteering offer, including details of the prospectus and volunteering opportunities, and how this could be further promoted by the Council.

Lead Member Briefings

Regular briefings have been held with Eamonn Croston – Service Director, Finance and other officers to discuss the ongoing agenda plan and focus of reports.

A briefing in relation to asset transfer/asset divestment, an item included on the work programme for monitoring by the Lead Member, took place on 10th December.

Further to a proposal by the Panel, a briefing is to be organised with the Electoral Services Manager, in relation to the proposals announced in the Queen's Speech in October 2019 for mandatory photographic id for voters, once more detail is forthcoming.

Looking ahead

The Panel has the following subjects programmed for its meetings in the early part of 2020:

Approach to Commercialisation – January,

Provisional Financial Settlement/Budget Update – January,

Capital Plan – Re-profiling and Capacity – February,

People Strategy - 'Attraction and Retention' – February,

and will continue to receive reports, as appropriate, in relation to preparations for leaving the EU.

Comments

A range of subjects have been considered, generating productive discussion by the Members and Co-opted Members. The constructive approach and challenge provided by the Members is appreciated by officers.

There has been an increased focus on involvement of the Panel at an early stage, to allow it to make a meaningful contribution and help to shape emerging policies and strategies, in addition to its ongoing monitoring of Council financial management and performance.

Scrutiny Lead Member Report

Lead Member: Cllr Harpreet Uppal: Economy and Neighbourhoods Scrutiny Panel

Period of Update : From September 2019 – December 2019

Panel Highlights

Lead Member briefings with:

- Head of Development and Master Planning
- Commercial & Technical Development Manager
- Public Health Manager
- Operational Manager

Meeting 19 September

The Panel received a presentation on waste related issues and made a number of recommendations in respect of the service. The Panel welcomed the work being undertaken by the Ward Based Squads, and the opportunities being taken to further expand the skills of the members of the team.

Outcomes:

- Ward Councillors should be provided with an overview of the issues reported to the Council by residents (including on ROSS) to assist them in determining the priorities for action within their ward.
- Consideration should be given to how best the Service might be able to support ward members in promoting and publicising this work to their residents.
- The Service should consider raising awareness within schools and colleges of the potential for volunteering opportunities and work experience.
- A strategic environmental assessment should be undertaken as part of the development of the Kirklees Waste Strategy. Innovative approaches to fly tipping should also be considered including the potential of a once a year universal service to clear unwanted items.
- Disposal of trade waste, including the potential impact on the levels of fly tipping, should be considered as part of the development of the new waste strategy.
- Fly tipping should be retained on the Panel's Work Programme with a particular focus on the use of an intelligence led approach.
- The service should increase awareness of the concessions available for the bulky waste collection service for those residents in receipt of an assisted bin service, and the permit process for the Household Waste Recycling Centres.

10 October 2019

Homelessness

The Panel received a Progress Report on Preventing Homelessness and Rough Sleeping Strategy and received a post implementation update including statistics on housing need/waiting lists/rough sleepers.

Outcome:

Going forward the panel recommended that reference be made in the strategy to ex-military personnel as a vulnerable group.

Tree and Woodland Management Policy

The Panel considered a report in relation to a proposed Council Owned Tree and Woodland Management Policy. The report also provided an update on the approach being taken to the White Rose Forest scheme.

Outcome:

The Panel suggested that the Greenspace Service should engage with uniformed groups in relation to tree planting volunteering opportunities and supported the engagement work being undertaken with schools.

5 Year Air Quality Action Plan

A report was submitted which provided an update in relation to the development of the Council's Five Year Air Quality Action Plan.

Outcome:

The Panel noted that the action plan contained a wide array of actions and individual topic areas that could be brought back to the Panel for scrutiny in more depth and highlighted particular areas for future consideration, including looking at infrastructure to encourage sustainable and active transport.

14 November 2019**Playable Spaces Strategy**

The Panel considered a report and presentation on plans setting out the next steps in relation to the strategy, which focusses on engagement with the public

Outcome:

The Panel supported a proposal for consultations with a wide range of stakeholders on the Playable Space Strategy in advance of the local elections 2020 supported and highlighted the vital role of ward members in contributing to the consultation to develop play opportunities to meet children's needs.

Monitoring Work

None this period

Looking Ahead:

As part of the committees work into active travel, plans are underway for a study visit in the new year to look at Kirklees cycling and walking network.

Potential agenda items for January 2020 to April 2020:

SPD Hot food takeaways

Digital Strategy

Inward Investment Strategy

Community Infrastructure Levy (CIL) Viability Guidance

Greenspace Strategy

Skills Strategy - Update

At the re-arranged meeting scheduled for 20th December the Panel will be looking at Section 106 Agreements and SPD relating to Open Spaces.

General Comments

The Panel continues to consider a wide range of diverse subjects within its remit. As Chair I am keen to encourage a high level of pre-decision scrutiny to inform and positively contribute to decisions taken at Cabinet level.

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Scrutiny Lead Member Report

Lead Member: Cllr Habiban Zaman : Health and Adult Social Care Scrutiny Panel

Period of Update : From 2 September 2019 – 31 December 2019

Panel Highlights

Lead member briefings with:

- Chief Executive – Healthwatch Kirklees
- Strategic Director for Adults and Health
- Chief Officer Greater Huddersfield CCG and North Kirklees CCG

Panel Activity and meetings

- 17 September 2019 panel meeting. Items discussed included: West Yorkshire and Harrogate Local Maternity Network; and Transforming Outpatient Care.
- 1 October 2019 panel visit to Calderdale and Huddersfield NHS Foundation (CHFT) Trust Outpatient Services.
- 15 October 2019 panel meeting. Items discussed included: Foetal Alcohol Spectrum Disorder (FASD); and Winter Pressures.
- 12 November 2019 panel meeting. Items discussed included: Kirklees Integrated Wellness Service update; and Healthwatch Kirklees.
- 10 December 2019 panel development workshop with Locala at Eddercliffe Health Centre. Areas covered included: Observation of the Jubilee Rehabilitation Service that provides an out-patient rehabilitation service; An explanation of Social Enterprises and performance presentations; discussions with Locala staff representing various services; and a Q&A session

Outcomes:

The panel made a number of recommendations to CHFT and commissioners that were designed to help improve people's experience of the Trust's Outpatient Services. These included: an agreement from the Trust that it would review its mobile text appointment system to include looking at the process for opting in and out of the text service; and reviewing the methods used in primary care (GP practices) when making and communicating hospital appointments with a particular focus on patients who are unable to fully access appointments through a mobile phone or other electronic equipment.

The discussions on the Local Maternity System (LMS) were very constructive and the panel agreed a number of actions and recommendations that included: a request that consideration was given to developing a strategy that would provide greater sustainability to the West Yorkshire and Harrogate LMS programme; a recommendation that the LMS team monitored the outcomes of its programme to assess the impact it was having on the quality, safety and experience of women, their babies and their families; and a recommendation that the LMS programme

acknowledged diversity and took steps to engage with a wide range of communities across the region and locally.

The Locala workshop provided panel members with a greater understanding of how a social enterprise operates and the range of services delivered by Locala. The knowledge gained from the workshop will be used to inform the work programme and to identify the areas of focus that will be scrutinised in more depth.

Monitoring Work

None this period

Looking Ahead

At the meeting scheduled for 21 January 2020 the panel will be meeting with Kirklees Public Health and South West Yorkshire Partnership NSH Foundation Trust to discuss suicide prevention. The panel has also requested a discussion with commissioners and Yorkshire Ambulance Service to look more closely at ambulance response times across the district.

At the meeting scheduled for 18 February 2020 the panel will be meeting with Kirklees Public Health and Locala to discuss the Kirklees sexual health service. The panel will also be looking at the work of South West Yorkshire NHS Partnership Foundation Trust's crisis team and its single point of access.

General Comments

The workshop sessions that we have arranged have worked well and they have helped to provide panel members, particularly the newer members, with a better understanding of the work being undertaken across the Kirklees health and adult social care system and enabled them to gain first-hand experience about the challenges faced.

I've been pleased that all members of the panel have played an active role in supporting the work of the panel and contributed fully to the discussions at formal meetings, panel visits and workshop sessions.

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE – AGENDA PLAN – 2019/20

Date of Meeting	Item / Lead Officer	Comments
13 January 2020 1400 Council Chamber	<ul style="list-style-type: none"> • Scrutiny Lead Member Reports • Cohesion Review Progress Report - Carol Gilchrist/Ali Amla • Regional Update – to include Inclusive Growth and officers of the West Yorkshire Combined Authority/Leeds City Region Enterprise Partnership - Angela Blake/Nick Howe 	
9 March 2020 1400 Council Chamber	<ul style="list-style-type: none"> • Update on the Climate Emergency Working Party – John Atkinson • Peer Challenge Feedback Report and Action Plan – Kate McNicholas • Leader of Council – Update on Priorities 2018/19 - Cllr Shabir Pandor • Annual Review of Flood Risk Management Action Plan - Tom Ghee • Ad Hoc Elective Home Education findings report (informal) - Sheila Dykes • Democracy Commission Working Group Progress Report 	
6 April 2020 1400 Council Chamber	<ul style="list-style-type: none"> • Year End highlights Scrutiny Lead Member reports - All Lead Members 	

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE – MEETINGS HELD 2019

Date of Meeting	Item / Lead Officer	Comments
<p>17 June 2019</p> <p>1000 Council Chamber</p>	<ul style="list-style-type: none"> • Appointment / Allocation of Co-optees 2019/20 - Penny Bunker • Re-establishment of Ad Hoc Scrutiny Panel- Penny Bunker • Scrutiny Work Programme 2019 /20 - Penny Bunker • Scrutiny Communications - Penny Bunker <p>Informal Corporate Plan Refresh – pre-decision item - Rachel Spencer-Henshall</p>	<p>Ad Hoc Panel progress update in November committee</p>
<p>22 July 2019</p> <p>1400 Meeting Room 2</p>	<ul style="list-style-type: none"> • Effective Regional Working - Angela Blake / Kate Nicholson • Domestic Abuse Strategy 2019-21 - Saf Bhuta • Kirklees Climate Emergency Declaration – Update on work of Working Party - Cllr R Murgatroyd / John Atkinson • The Scrutiny Work Programme 2019 /20 - All Lead Members • Scrutiny Communications - Penny Bunker • Scrutiny Committee Work Programme - Penny Bunker 	
<p>9 September 2019</p> <p>1400 Old Court Room</p>	<ul style="list-style-type: none"> • Leader of the Council portfolio priorities 2019/20 - Councillor Shabir Pandor • Place Based Working – Update Report - Rachel Spencer-Henshall • Request to establish a Joint Health Scrutiny Committee - Richard Dunne • Scrutiny Panel Lead Member Reports - All Lead Members 	

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE – MEETINGS HELD 2019

Date of Meeting	Item / Lead Officer	Comments
23 October 2019	<ul style="list-style-type: none"> Pre-decision discussion – Outcomes of Corporate Peer Review (Informal) 	
<p>4 November 2019</p> <p>1400 Council Chamber</p>	<ul style="list-style-type: none"> Progress report on Ad Hoc Scrutiny Panel - Elective Home Education - Sheila Dykes Transformation Programme progress report , including milestones and timescales for work streams - Rachel Spencer Henshall/Andy Simcox Outcomes of Peer Review and Next Steps - R Spencer Henshall/Kate McNicholas Request to establish Ad Hoc Scrutiny Panel - Penny Bunker <p>Informal Meeting: Corporate Peer Challenge outcomes and proposed action plan</p>	
2 December 2019	Meeting cancelled	

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